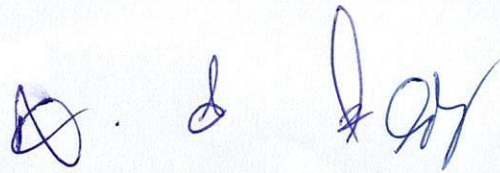


MINUTES OF MEETING OF PURCHASE COMMITTEE FOR EVALUATION OF FINANCIALBIDS AND RECOMMENDATIONS FOR AWARD OF CONTRACT FOR HIRING OF SECURITY SERVICES FOR FJMU HELD ON 30.03.2024 AT 11:30 A.M AT COUNCIL ROOM II.

1. It is with reference to the Meeting of Purchase Committee held on 26.03.2024 for opening of financial bids of responsive bidders in which Purchase Committee asked the responsive bidders to provide the Proper Breakdown of Quoted Management Cost in their bids to proceed further in to the matter to recommend the award of Contract in compliance of Bidding Documents clause 2.6.4 which states that , **“The Lowest shall be determined on the basis of Lowest Management Charges/ month”** read with The Financial Bid Form 8.7.3 of Bidding documents clause V. which States that **“The Bidder shall quote the management charges on some rationale, which has to be justified before the procuring agency for its viability; otherwise, the bid shall stand rejected”** and Bidding Documents Clause 2.3.4 (ii) which states that **“The Bidders must adhere to the minimum wage rate (notified by Labor & Human Resource Department) and all applicable taxes (imposed by FBR/PRA/any other government organization) while preparing financial bid”** and Bidding Documents clause 3.1.4.10 which states that **“The Service Provider is required to arrange for the relievers to ensure the services for 365 days/24 hours. The cost of these relievers shall be included in the Management Cost while preparing the Financial Bid.”**
2. The Meeting of Purchase Committee to Evaluate the Financial bids and Recommendations for Award of Contract as per Criteria Mentioned in Bidding Documents and also mentioned in Para 1/N was held on dated 30.03.2024 at 11:30 A.M at Council Room-II FJMU under Chair of Convener Purchase Committee Prof. Naveed Akbar Hootiana.
3. Following respectable members also attended the meeting: -
 - I. Prof. Abdul Hameed HOD Neurosurgery Member
 - II. Prof. Ameena Ashraf HOD Pathology Member
 - III. Dr. Gulpash Saghir Associate Professor Pharmacology Member
 - IV. Mr. Awais Shabbir (Representative of Treasurer) Member
 - V. Mr. Muhammad Farhan Khan (Deputy Director Procurement) Member

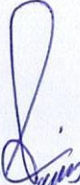


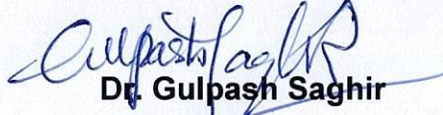
4. M/S Watch & Watch Guards Services (Pvt) Ltd were informed to provide the breakdown of Management Cost till 28.03.2024 vide Letter No. 7060-63/PO Dated 26.03.2024 and Scramble Security (SMC-Pvt) Ltd were informed to provide the breakdown of Management Cost vide Letter No. 7064-67/PO Dated 26.03.2024 and representatives of firms received the letters in Meeting of Financial Opening on 26.03.2024.
5. M/S Watch & Watch & Watch Guards Services (Pvt) Ltd submitted their reply on Dated and M/S Scramble Security (SMC-Pvt) Ltd failed to provide the breakdown of Management Cost.
6. However, The Purchase Committee evaluate the quoted cost in financial bids of both firms as per criteria mentioned in bidding documents.
7. The Purchase Committee after careful examination of Bidding Documents reached to the conclusion that Labour & HR Department has notified Minimum Wage Rate of Rs. 33,806 vide Notification No. SO(DII)MW/2011 Dated 19 Sep,2023 Table 76. After Adding the EOBI (05%),PESSI (06%), Income Tax (04%) and Punjab Sales Tax (16%) in Minimum Wage Rate, The Gross Amount of Each worker must meet the baseline of Rs. 45,646.60 as per PPRA Circular No. L&M (PPRA) 10-01/2011 Dated 03rd Dec,2018. Additionally, as per Bidding Documents , it was advised to all bidders to arrange for the relievers to ensure the services for 365 days/24 hours and The cost of these relievers shall be included in the Management Cost while preparing the Financial Bid. The Purchase Committee calculated the minimum baseline of Management Cost as the Relivers cost was the main factor of Management cost. As the Procuring Agency has demanded 25 Security Personals and they will provide the services for 26 Days Each month as per Minimum Wage Rate and overall they will perform the duty comprising of (26 Days x12Monthsx25 Staff) 7800 Attendances per Year, It was concluded that the firm will provide the services of comprising of Total 9,125 Attendances per Year (365 Days x25 Staff). So , to cover the security for remaining 1,325 Attendances of Security Staff , all the firms have to meet the minimum baseline of cost of 1,325 Attendances of Security Staff per Year in addition to the cost of cost of security equipment, Walkie Talkie, biometric attendance machine, uniforms, profit etc . As the Minimum Wage Rate inclusive of EOBI,PESSI, Income Tax and Punjab Sales Tax is Rs. 45,646.60, The per day Attendance of One Security Staff costs Rs. 1755.638, Therefore, Cost of Relivers Quoted in Management cost must meet the (1755.638x1325) Rs. 2,326,221 per Annum and **Rs. 193,851.70 per Month** with addition of cost of cost of security equipment, Walkie Talkie, biometric attendance machine, uniforms, profit etc to ensure the bidding documents clauses mentioned in Para 1/N.


8. The Purchase Committee observed that M/S Scramble Security (SMC-Pvt) Ltd has Quoted Management Charges of Rs. 150,000 per Month which is not in compliance of Cost Calculated by Purchase Committee in Para 7/N. M/S Watch & Watch Guards Services (Pvt) Ltd has Quoted the Management Charges of Rs. 222,415.55 per Month and breakdown provided by the firm on Dated 28.03.2024 is justified as per Bidding Documents.
9. After Observing the Financial Evaluation in Para 8/N, The Purchase Committee unanimously recommended for Award of Contract to Watch & Watch Guards Services (Pvt) Ltd on monthly Charges of **Rs. 1,363,580.55** (One Million Three Hundred Sixty-Three Thousand Five Hundred Eighty Rupees and Fifty Five Paisa only per Month) and **Rs. 16362966.60 Per Annum** (Sixteen Million Three Hundred Sixty-Two Thousand Nine Hundred Sixty-Six Rupees and Sixty Paisa only per Annum) on terms & conditions mentioned in bidding documents with subject to observance of Grievance redressal period and redressal of Grievances received if Any.

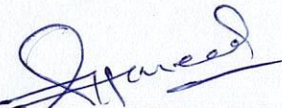
The Meeting ended with Vote of Thanks by the Chair.



Muhammad Farhan Khan
Deputy Director Procurement
FJMU
Member


Mr. Awais Shabbir
dy. Treasurer
FJMU
Member


Dr. Gulpash Saghir
Associate Professor Pharmacology
FJMU
Member


Prof. Ameena Ashraf
Head of Pathology Department
FJMU
Member


Prof. Abdul Hameed
HOD Neuro Surgery
SGRH/FJMU
Member


Prof. Naveed Akbar Hotiana
HOD Pediatrics
SGRH/FJMU
Convenor